BOARD OF TRUSTEES
AGENDA MEMO
www.silverplumetown.com
clerk@silverplumetown.com
MONDAY, October 26th, 2026, at 7:00 PM
BOARD MEMBERS & MAYOR MEET IN PERSON AT TOWN HALL

I. **Call To Order**
II. **Roll Call**
III. **Consent Agenda**
   A. **Agenda Approval**
   B. **Minutes: October 12th, 2026**
   C. **Bills for Approval**
IV. **Discussion Regarding Items Removed from the Consent Agenda**
V. **Financial Report**
   A. **Audit Update:**

Staff Notes: 2025 Audit in progress. Currently, all requests made by the auditor have been submitted by the Town. Hopefully next meeting brings a projected completion date.

VI. **Public Comment -** The public is invited to present comments to the Town Board on any matter not otherwise listed on this agenda (non-action comments only, comments pertaining to action items already listed on the agenda can be shared during discussion of the action item). *Time is limited to 3 minutes per person*
VII. **Administrative Items:**
   a. **Mayor Report**
   b. **Town Clerk Update:**
VIII. **Old Business-Task List**
IX. **New Business-Action Items**
   a. **2027 Utility Rate Increase Proposal, Discussion, Determination (C. Nihiser/Budget Committee):**

Staff Note: Water and Sewer funds are both projected in the red for Fiscal Year 2027, Water projected to be deficient $35,043.00 and Sewer $40,670.00, indicating a severe and immediate need to raise utility rates in 2027, and in 2028 as well. We have done a rate increase of water and sewer in at least the last 5 years, most likely more. In order to simply break even, sewer rates must increase approx. $62/month for a total of $129. The Towns current base rate is $67.25. Water rates are presently at $48/month, and to break even they need to increase by $28/month to a total of $76/month. The total of water and sewer, not including usage charges, will be $205/month. Raising the rate per household to $205/month is only a break-even proposition, with no money going to capital expenditures. A rate study will need to be completed to determine how much needs to be collected in addition to this to be compliant with our reserve fund requirement. Georgetown's rates are presently $84/month for water and $62.76/month for sewer, for a total of $144/month. Our costs are higher, as we have fewer individuals participating in the overall financial picture. If we do nothing, we will continue to have our ongoing negative consequences being that the General Fund is responsible for the shortfall. The Water and Sewer Funds are Enterprise Funds, which means that they need to be self-sustaining, and the General Fund should not float those funds. Tonight, Town Clerk Nihiser is requesting the initial Rate Increase for 2027 be officially determined and voted upon, allowing her to send a

rate increase notification to all water/sewer utility account holders in both November and December, providing as much notice as possible to utility users prior to the rate increase.

b. **Town Shop Door Replacement Quote Review, Discussion, Determination:**

Staff Notes: Clerk Received two Quotes for the Door Replacement at the Town Shop. One was for a wood style roll up door that came in over $26,000 and one for a white roll up door that came in a little over $17,000. Clerk has requested a revised quote from the first vendor to match the same style, but never received that quote. As winter is nearing, a decision needs to be made with the quotes received.

c. **Review of Quotes to Install/Upgrade Town Building Emergency Lights:**

Staff Note: Insurance provider, CIRSA, has repeatedly dinged the Town during annual audits for the lack of functioning emergency lights in the public buildings. Clerk is working with the Fire Authority to ensure that all Town owned buildings meet fire code, and functioning emergency lights in the Small Town Hall, Methodist Church, Large Town Hall, and Museum are a primary part of this. As we know, governmental immunity does not apply if applicable codes are not being met, so this should be a priority of the Town. Clerk walked through the four buildings with trusted electrician Mate Baji, and received the attached quote. This job is delicate, as assess to wire these lights properly in the historic buildings will require some finesse. In addition, all existing safety lights were not maintained properly (so all existing lights need to be replaced), and Small Town Hall/the Methodist Church do not have any existing lights, so this is a major project. It is an extremely important one, at the same time.

d. **Appointment of Commissioner to the Silver Plume Mountain Park Commission:**

Staff Notes: Martin Gitlin has resigned from the Mountain Park Commission. Per the associated Ordinance, two members of the SPMP Commission must be Trustees. Cory Chylik has expressed interest in filling Marty's position, and the SPMP Commission would like to accept him onto the Commission. This appointment must be made by the Board of Trustees.

e. **Road Grader Equipment Purchase Discussion:**

Staff Notes: Road and Bridge Chairman Nile McGlauchlin has found a Road Grader he would like the Town to purchase for $13,500. He presented this request to the R&B committee on 10.24.2026, where he received their approval. Submitting for final approval for the Board prior to purchasing this much needed equipment.

X. **Committee and Commission Updates:**

a. **Road and Bridge Committee:**

Update from Q4 Meeting held 10.24.2026, see attached report

b. **Budget Committee:**

Next Meeting Scheduled 11.2.2026 to Finalize 2027 Budget

c. **Personnel Management Committee**

d. **Cemetery Committee**

Staff Notes: Update from 10.14.2026 Committee Meeting (see attached report), New Form Review, Cemetery Clean Up Date

e. **Short Term Rental Committee:**

Schedule Q4 meeting to discuss 2027 Goals and Priorities.

f. **Silver Plume Mountain Park Commission:**

Update from Q4 meeting held on 10.17.2026, see attached report

g. **Miscellaneous Updates**

XI. **Adjournment**