BOARD OF TRUSTEES
MINUTES
MONDAY, July 14th, 2025, at 7:00 PM

I. **Call To Order:** Meeting called to order at 7:02pm by Lee Berenato

II. **Roll Call: In person:** Lee Berenato, Martin Gitlin, Randal McDonald, Michael Frey, Tammy Frey, Bryon Monseu. Town Clerk Chelsea Nihiser. Via Zoom: Mark Basham

III. **Motion to Approve Agenda:** M. Gitlin motioned to approve the agenda. M. Frey seconded the motion. Motion passes with all in favor.

IV. **Bills for Approval:** L. Berenato inquires what the bill for CivicPlus is for, and the Clerk informs the Board it is the third of four payments for the Town's codification project. T. Frey motioned to approve the bills for payment. M. Gitlin seconded. Motion passes with all in favor.

V. **Approval of Minutes: June 23rd, 2025:** T. Frey motioned to approve the minutes from June 23rd, 2025. M. Frey seconded the motion. Motion passes with all in favor.

VI. **Public Comment:** N/A

VII. **Administrative Items:**

a. **Mayor Report:**

Lee Berenato reports that the sidewalk project has been a success. Phase three will now include the North side of Main Street, from the KP to Jodi Candlin's walkway. Originally the Town had planned to continue along the South side of Main Street from Roman Haskins fence line to the corner on Silver Street. Some of this stretch will need to be reengineered, as entrance to the Post Office poses some logistical challenges. Additionally, the road and sidewalk along the south side will need to be raised 4 inches, which also means that Roman Haskins and Lee Berenato's fence and pathways will need to be raised. The owner of the Post Office and Gary Regester would like to keep the flagstone sidewalk that currently is in front of the Post Office to Silver Street, but do not want to pay for the repair/replacement of the existing broken flagstone. All these logistics need to be sorted out and determined before the South Sidewalk is completed, and in the interim the Town will focus on the North Sidewalk. After phase three is complete, Todd Golemgeske's boardwalk will be the only remaining stretch on the North Sidewalk that needs to be addressed. Prior to moving forward with the remaining stretch of the South Sidewalk, the Board will need to review the 2025 Budget and make 2026 Budget preparations, as the Tank Replacement at the WTP is a high priority as well. R. McDonald states that he has been in contact with John Volk, and they have some ideas that may make the Tank replacement a bit more cost-effective, once R. McDonald has more info to present to the Board he will make a presentation. L. Berenato asks M. Frey to assist with gathering the Town vehicles and placing them inside of the Town Shop to protect them and provide a dry place to perform repair/maintenance. M. Frey states he will work on moving the Caboose within the Town Shop and will relocate the vehicles. M. Frey also volunteered to do some road repair work along West Main Street/Garland Street/East Mountain Street and brings up the need to repair/replace the culvert along West Mountain Street that is failing. The culvert drains a natural spring, so repair work will need to wait until the fall once the flow of the spring declines.

b. Town Clerk Update: N/A

VIII. New Business / Action Items

a) Land Acquisition Update (C. Neely):

C. Neely will not be joining the Board this evening; this update is tabled until the July 28th Board Meeting.

b) Proposal of Consideration to Adopt a Towing/Parking Ordinance or to Amend Ordinance 327: Streets (M. Gitlin):

M. Gitlin states that an amendment is not needed to the Ordinance, but new signage will need to be posted to allow Milos's Towning and Recovery to Tow Vehicles on the Town's behalf. Lee Berenato has said signs and will work on placing them.

c) Proposal of Consideration to Amend Ordinance 347: Business Licenses (M. Gitlin):

M. Gitlin states that he would like a provision added to Ordinance 347 that requires business owners to provide an ADA parking space for their patrons. Lee states that ADA/Handicap Parking issues are the purview of the Federal Government and the responsibility of the Property/Business Owner, and he does not know that the Town can require Business Owners to provide this accommodation. R. McDonald agrees that it is the responsibility of the Property/Business Owner but also suggests that the Town allocates parking in front of the Town Shop to be ADA Parking only. Once M. Frey moves the Plow Truck signage will be placed stating that it is ADA Parking Only, and a sign stating that there shall be no parking in front of the fire hydrant. Town Clerk states that an amendment to the Ordinance is not needed, as there is already a provision that states the Licensing Officer has the authority to request additional requirements not specified in the Ordinance, but would like to see Board approval to request that businesses have their own trash removal plan, instead of using the Town's Dumpsters to dispose of their business trash. The Clerk reports that all but one business already practices this policy, however the Plume Coffee Bar uses the Town Dumpster at the bottom of Silver Street to dispose of their business trash, which is a substantial amount of trash a day and burdens the already overwhelmed dumpsters that are for household garbage only. The Board agrees and grants the clerk permission to include the requirement of having business specific dumpsters with the annual Business License Application review.

d) Park Fill Discussion (M. Gitlin):

T. Frey and M. Gitlin would like to move away from using woodchips as fill in Dinger Park Playground. Woodchips attract ticks, mosquitoes, mold, and injury issues. T. Frey and M. Frey will work on getting pricing and vendor solutions to purchase shredded tire material from, and the Town Clerk will make the calculations to determine how much fill should be purchased. Once a price is determined, T. Frey will present a proposal to the Board for approval.

e) Joint Meeting with County Commissioners (M. Gitlin):

M. Gitlin has requested the company of the Clear Creek County Board of County Commissioners during an August meeting. Final date to be determined.

f) Continuation of Discussion: Tree Removal at Methodist Church:

Most recent Bid provided by M. Gitlin came in at $1200 to fell the tree in question but does not include removal as the vendors trailer is in the shop and there is to estimated time that it will be repaired. L. Berenato requests that the Town Clerk reach out to the vendor that provided the original quote and see if the Town can get the tree removed without grinding the stumps. If the bid comes in less than the $1000 that the Board has already approved then the Clerk is advised to proceed with the work, as the roof replacement is scheduled for August and the trees need to be gone first.

g) Continuation of Discussion: Weed Mitigation at Silver Plume Cemetery:

L. Berenato spoke with People for Silver Plume, the Town's sister non-profit organization, and they agreed to allow the donation of the weed mitigation process to pass through PFSP, to allow the vendor to write the donation off for tax purposes. The work can begin whenever the vendor is ready. M. Frey will coordinate with the vendor.

h) Continuation of Discussion: Determination of Date for Town Clean Up: August 16th, 23rd, or 30th:

Tentative date is scheduled for August 23rd. M. Frey will coordinate with Timberline to ensure that this date is available with them and will verify that Timberline will open the Transfer Station to Town residents. Once verified, the Town Clerk will send a flyer out with August Water bills and will communicate the details to Town Folk. Will also post a flyer to the website and the community boards at the Post Office and Small Town Hall.

IX. Updates:

a. Road and Bridge Committee:

Discussion regarding the heaters in the Town Shop. Georgetown would like to purchase them/trade for them. L. Berenato requests this be an agenda item for discussion during the next meeting.

b. Budget Committee:

Due to committee members traveling during the remainder of July, the scheduling of the Budget Committee Meeting is tabled until the July 28th regularly scheduled meeting.

c. Personnel Management Committee: n/a

d. Cemetery Committee: n/a

e. Short Term Rental Committee: n/a

f. Silver Plume Mountain Park Commission:

Minutes from June 7th, 2025, are provided to the Board. Commission Chairman M. Frey provides a brief update of Mountain Monitoring walkabout that a few commission members took on July 12th up the Argentine Central Grade. Ryan Redfield, Michael Frey, and Chelsea Nihiser waked from the West Mountain Street Trailhead of the Argentine Central Grade up to Pavilion Point. Overall, the trail looked good, with no obvious vandalism to the trail or historic sites. There were a few campfire pits that were not associated with any legitimate campsites (as there are none on the Silver Plume side of the mountain). Commission members also saw a teepee halfway constructed along the way. A Mountain Monitoring walkabout will need to be scheduled to traverse the 7:30 mine Road before fall sets in.

g. Miscellaneous Updates: n/a

X. **Adjournment:** Meeting called to adjournment at 745pm by M. Gitlin. Seconded by T. Frey. Motion passes with all in favor.