BOARD OF TRUSTEES
MINUTES
MONDAY, JUNE 9th, 2025, at 7:00 PM

I. **Call To Order:** Meeting called to order at 657pm by Mayor Pro Tem Marty Gitlin
II. **Roll Call:** Marty Gitlin, Randal McDonald, Mickey Frey, Tammy Frey, Mark Basham. Guests Liz Hamilton and Cindy Neely
III. **Motion to Approve Agenda:** T. Frey motions to approve the agenda. M. Basham seconds. Motion passes with all in favor.
IV. **Bills for Approval:** Marty states that the Caselle bill is for Phase 3 of the Accounting Software update approved by the Board in 2023. R. McDonald motioned to approve the bills, M. Basham seconded. Motion passed with all in favor.
V. **Approval of Minutes: May 12th, 2025:** T. Frey motioned to approve the minutes, M. Basham seconded. Motion passed unanimously.
VI. **Public Comment:** N/A
VII. **Administrative Items:**
    a. **Mayor Report:** N/A
    b. **Town Clerk Update:** N/A
VIII. **New Business / Action Items**
    a. **Tree Removal at Methodist Church:**

Liz states that there are two dead trees leaning against the Methodist Church. PFSP have succeeded in getting grant funding to replace the roof, however before that work can begin the trees need to be removed. Ryan and Lily Redfield had Obrien's Tree Removal go by the Methodist Church to look at the trees. They have roped off the trees in question. The company did not provide a quote as of this afternoon but will send one to the Town Clerk ASAP. Liz would like to request that the Board approve the tree removal and cost associated, up to a certain dollar amount, that way if the quote is received work can progress. M. Basham suggests approving up to $1000.00 for the total cost of tree removal. The Board agrees. M. Basham motioned to approve tree removal and cost up to one thousand dollars. M. Frey seconds, motion passes with all in favor. Marty brings up the swallows that are nesting in the roof, and inquires if PFSP are taking their homes into consideration. Liz reports that Turner Morris is doing the roofing and she will discuss gentle relocation of the Swallows if logistically possible.

    b. **Liquor License Authority Review of BREAD Bar Special Event Application:**

M. Gitlin calls the Liquor Authority Meeting to order. He then states that the BREAD Bar has applied for a special events liquor license permit. T. Frey expresses concern about the impact of traffic, trash, and noise that may come from the event. The Board wants to discuss some of the finer points with the BREAD representatives prior to approving so that they can discuss some of their concerns. The Board is confused about the correct date that BREAD is applying for. They also show some confusion about who is applying for the event permit, as PFSP's name shows up on the application. M. Basham states that he trusts PFSP to facilitate clean up of trash and such. R. McDonald suggests that the Board approve with the conditions that the Town is concerned about parking and trash clean up. The Board sees a contact

phone number on the application and attempt to call Jess to ask their questions. She does not answer the phone call, and T. Frey leaves a message requesting a call back to clarify some questions regarding the liquor license special event permit. M. Gitlin calls the meeting of the Liquor Authority to a close pending a call back. Jess calls T. Frey back, and M. Basham asks what the plan is for additional parking that this event may create. Jess has not thought through a parking plan but can come up with one acceptable to the Towns preferences. Jess communicates that previous events have not needed a parking plan, so she had not prepared one. Board suggests a shuttle, and offer additional parking options along West Mountain Street, The Green Solution parking lot, and parking along Madison or Cherokee Street. M. Basham motions to approve the special event liquor license application. R. McDonald seconded the motion. Motion carried with all in favor.

c. Taylor Kennedy Land Acquisition Update (C. Neely):

M. Gitlin calls Cindy, she informs that the whole fundraising game has dramatically changed in the last few months, as the federal government has pulled out of a lot of funding which trickles through state funding. Due to the Federal Government's change in temperature all funding sources are being pressed for emergency funding. This is the case with DOLA and Gates Foundation, who are now funding emergency situations. This means that our approach for fundraising has changed a bit, in both logistics and timeline. Cindy had originally forecasted a year out and now that looks a bit longer, however she is not halting efforts. Cindy then changes discussions to the formation of the National Register District. Cindy provides map of color coded buildings in Silver Plume separated by dates. Cindy reminds the Board that we have been forming a national register district to overlap with the landmark district to protect all of the buildings in an extended date range, so now buildings built before 1929 will also be protected. This date range will protect the church and bandstand. The reason this is important is the landmark district only went until 1893 and there are several significant historical buildings built after that date within town that should be added to the register. This application document has been submitted to the state, and the state has not commented yet. Once the state approves, they will send to the National Parks Service on the Towns behalf.

d. Global One Sidewalk Proposal Review:

Mac reports this small project will be two sections, the first from the boardwalk out front of Small Town Hall to the walking bridge, and the second will be from the bridge to Romans. Mac will redo the fencing along the creek for the second section. He wanted to do this at the same time but he will not be able to get the caps for the fence in time so that will come after. The fencing materials will be the only additional cost in addition to the Global One proposal that the Board was provided. Mac says that what makes this proposal cheaper than ones that the Town has been provided in the past is that they are not removing any current material, the new concrete will be pinned to the existing concrete. The Town will approach this in small sections as discussed so that it is financially approachable. Mac wanted to spend the summer looking for grant funding for such a project, but as Cindy had just discussed there just is not any grant funding available currently. Depending on how the first two sections go, the Town may explore extending the sidewalk all the way up to the Post Office on the south side of Main Street. Mickey asks if section one will wrap around to meet the

walking bridge, which Mac confirms that the pour will go to the base of the walking bridge. The rocks wont need to be moved, and the bridge itself will not be affected. There will also be a couple of drains put in the grassy area of the bandstand. Mac states they will use fiber mesh which Mac has not had a lot of personal luck with, but otherwise feels good about the project. Marty asks if there is concern for bad weather and the concrete setting, and Mac says that will all be taken into account. Mac wont have fencing materials until end of July, which may be later than the actual sidewalk is poured. Mac hopes to at least have posts ready to place in the concrete during section two to solidify the fencing into the sidewalk along the creek during section two pour. All board members are in agreement that small pieces are the best way to approach sidewalk issues. T. Frey motions to approve the proposal for section one of the sidewalks. R. McDonald seconds motion. Motion passes with all in favor.

e. Laptop Purchase for Town Clerk:

Town Clerk has requested a laptop be purchased for her use during remote work hours. The clerk has suggested a price range between $500 and $700. T. Frey suggested that a $1000 laptop would be better suited for the Clerks work. M. Basham motioned to approve the purchase of a laptop for up to $1000. T. Frey seconds the motion, motion passes with all in favor.

IX. Updates:

- **a. Road and Bridge Committee:** Marty and Mickey are working on placing Parking Signs at the Post Office.
- **b. Budget Committee:** N/A
- **c. Personnel Management Committee:** Chelsea had put in and was approved for a vacation next week. She has some personal things going on that may cause her to cancel said vacation, she will let us know when that decision is made.
- **d. Cemetery Committee:** Mickey, sexton of cemetery, would like to invite a company to discuss weed mitigation at the cemetery and they would like to donate time and materials for a write off. Will invite company to the next Board meeting for discussion. The cemetery committee needs to go to the cemetery and plot out all plots, open and already filled. Mickey will call a meeting next month, Chelsea will post.
- **e. Short Term Rental Committee:** M. Gitlin submitted a written complaint to the Town Clerk regarding a trash violation at a STR on Water Street. Has requested the Clerk to submit a certified notice to the property owner sighting the ordinance and enforcement options.
- **f. Silver Plume Mountain Park Commission:** Commission met on Saturday the 7th. Chelsea will compile minutes, and this report will be provided during the next Board meeting for their review. Mickey was appointed as Chairman.
- **g. Miscellaneous Updates:** N/A

X. Adjournment:

T. Frey motioned to adjourn at 7:49pm. M. Basham seconded. Motion passes with all in favor.