BOARD OF TRUSTEES
AGENDA
MONDAY, December 9th, 2024, at 7:00 PM

I. **Call To Order:** 702 pm by Lee Berenato

II. **Roll Call:** Lee Berenato, Martin Gitlin, Randal McDonald, Tammy Frey, Mark Basham

III. **Motion to Approve Agenda:** Mark moves, Tammy seconds, motion passes with all in favor.

IV. **Bills for Approval:** Tammy motions to approve the Bills for approval as presented, Marty seconds. Motion passes with all in favor.

V. **Approval of Minutes from November 25th, 2024:** Marty motions to approve the minutes, Mark seconds, motion passes with all in favor.

VI. **Public Comment:** No Public Comment

VII. **Administrative Items:**

- **a.** Mayor Report: Lee reached out to CDOT and advised them of the board's concern and advised them that the only movement of the stop signs that are acceptable to the Town would be to move the existing stop signs forward, closer to the actual intersection, but that moving them to alternate cross streets is not a viable option. Additionally, Cindy Neely spoke to the Sheriffs department about an unrelated issue, but the Sheriffs advised her that the patrol officers on scene may have been unfamiliar with the terrain and that the Town may have an opportunity to meet with the DA and have them investigate the illegal road issue further. Lee has sent the affected Landowners letters and will meet with the DA and Sheriff's department to pursue this further.
- **b.** Town Clerk Update: Clerk is absent this evening due to illness, no report given.

VIII. **New Business / Action Items**

- **a. 2025 Budget Review (L. Berenato):** Lee provided everyone with the updated budget, the auditor informed Lee that we have over collected sewer taxes in 2024, so the sewer obligation should have been 7164 and the water obligation is 21,580. In 2024, we collected 21580 for sewer, so the difference needs to be given back. The Town will temporarily decrease the General Mill levy for 2025 to give this overcollection back to our taxpayers. By doing this the Town will be operating on a $18,000.00 deficient in 2025 that will be covered by the General Fund Surplus. Lee will discuss it further with the Auditor to ensure that this years mill levies are submitted correctly. The next step will be to appropriate sums of money between funds and officially adopt the budget during the next meeting in December. The budget committee met last Sunday and reviewed the Mill Levy numbers and certification that will be submitted to the County. The budget committee has determined that based on this year's mill levy property owners will get a slight tax break during 2025.
- **b. 2023 Financial Audit Review (L. Berenato):** Lee has not been able to review this and will therefore table the Financial Audit Discussion until the next meeting.
- **c. Parking Issue Proposals and Recommendations (M. Gitlin and Community):** Marty has spoken with Chelsea and asked her to order two signs for the Post Office specifying Post Office Parking Only. Marty has also asked for input from the two business owners in Town so they can give parking solution input as well. Mark states that more input is better when trying to make a decision, and would like to hear what they have to say. Lee clarifies that Marty is concerned specifically about Main

Street Parking in front of the Post Office, Plume Coffee Bar, and Plume Provisions, which Marty confirms yes, this area is increasingly losing access and wants to explore ideas to alleviate congestion. Lee states the Post Office Parking Only signage is an effective idea and may help with the coffee shop parking. The Town has opened parking in front of the Town Shop, which seems to be helping. It may be a good idea to ask employees to park elsewhere, other than right along Main Street. Signage is the key, and Mac states that the Town needs to make sure the signage for the Post Office is DOT regulation, meaning quality and how they are installed, specifically not placed on cones. Marty brings up that the Town does have an ordinance allowing the Board to establish a Court, and that there might be a fiduciary incentive to establish code enforcement and a municipal court in the future years to give the Town a little more control over enforcement. Mickey Frey states Georgetown uses Safe Built as code enforcement, and the Town of Silver Plume could explore these types of contract options. Tammy inquires how that relationship works, and Mickey informs that Safe Built is contracted through the police department. Marty states that we don't want a police presence, but we do need to address the issue as it is not going away. Marty knows this issue will not be solved tonight but wants to have it be a topic that does not get lost. Tammy states that this issue needs to be solved without establishing a police presence. Lee states that the only way to have a court is to be self-financed, and the only way to do that is to prey on the taxpayers and citizens. Marty states that he feels that being open with the citizens and asking them for their input might produce support that the Board isn't expecting. Mark sums up the discussion by confirming that the Clerk will order signage, and the Board will talk to the business owners about parking solutions. Will review the situation mid-January and go from there.

d. First Review of Letters of Interest to Fill Silver Plume Board of Trustees Vacancy (L. Berenato): Two applicants for the Town Board of Trustees, the Board is supposed to review the letters received and will appoint on the 23rd, and will make a selection between Mickey Frey and Junior during that meeting. Those applicants are welcome to join that meeting.

e. **Resolution to adopt Mill Levy:** To balance the budget, we need to give back 23,000 dollars. So we are reducing the mill levy to 1.784, and that generates the 23,000 dollars that needs to be given back. We filed last year's budget incorrectly and overtaxed on general obligation bonds, which is the only type of increased revenue that the Town cannot retain, so it will be given back. Will publish mill levies to the County Commissioners. Marty moves to approve Resolution 2024-09, A Resolution to adopt mill levies for the year 2025. Mark seconds. Motion passes with all in favor.

f. Silver Plume Mountain Park Updates (C. Neely): Cindy will not be here; Mac gives update on her behalf. She met with CPW and had a positive meeting regarding funding, but this process is slow moving. They see a need and could possibly be willing to grant funding due to the Big Horn Sheep herd. As far as the illegal road goes, it will be important that the Town finds some criminal charges, as no one will be willing to assist with mitigation if the issue is civil. The only other update Cindy has is that she would like someone to reach out to some of the Co-Owner of the Taylor Kennedy Land. Mac and Lee both offer to reach out to him and make sure he is aware of the damage done, the Board agrees that Mac should call.

g. "Executive Session" Financial Discussion Regarding the Town of Silver Plume

Potentially Purchasing 350 Acres of Land with the Intention of Expanding the Silver Plume Mountain Park (L. Berenato/C. Neely): N/A

IX. Updates:

- **a.** Road and Bridge Committee
- **b.** Budget Committee
- **c.** Personnel Management Committee
- **d.** Cemetery Committee
- **e.** Short Term Rental Committee
- **f.** Silver Plume Mountain Park Commission
- **g.** Miscellaneous Updates

X. Adjournment: Marty moves to adjourn at 749pm. Tammy seconds, motion passes with all in favor.