Call To Order

Meeting called to order at 705pm, 3/11/2024 by M. Gitlin

Roll Call

Board Members in attendance: Marty Gitlin, Chris Frey, Lee Berenato, Mac McDonald. Town Clerk Chelsea Nihiser. Public Audience includes Lloyd "Stormy" Culp.

Absent: Alessandria Regester/ Kathy Grubbs/ Bryon Monseu

Motion to Approve Agenda

C. Frey motions to approve the agenda. M. McDonald seconds. The motion passes all in favor.

Bills for Approval

C. Frey motions to approve the bills list. Discussion is held regarding WQCP invoice. Concern there was not enough budgeted for this service. Monthly service charges are 1774.00, the additional line items are due to extra supplies, which are accounted for in a separate line item in the Budget. Question on when invoice for Water Lease was received. Water lease was received the 4th of March, invoice dated the 28th of February. L. Berenato questions if we use that amount of Water, which C. Frey confirms. L. Berenato seconds motion. Motion passes with all in favor.

Approval of Minutes: 2/26/2024

L. Berenato motions to approve minutes. M. McDonald seconds, C. Frey abstains due to absence on 2/26/24. Minutes tabled for approval until next meeting due to lack of quorum. L. Berenato questions if the Town has heard back from Sam with a number. We have not, C. Frey will follow up with him.

Public Comment

No Public Comment, Stormy is on Agenda.

Administrative Items:

Mayor Report-Mayor Regester not in attendance this evening. M. Gitlin states the two of them had discussed prior to the meeting, the most important update is that A. Regester attended the County's Mayors and Commissioners Meeting. No action has been initiated yet, but there is discussion about cutting funding to the Roundabout Bus System. Clear Creek is the only County solely funding their public transportation. M. Gitlin's assumption is an attempt to cut budget to be more manageable, typically, the most vulnerable part of the budget is Public Safety, Citizens see this as unnecessary. At this point it is only a discussion, eventually there will be a county survey to see how the citizens of the County truly feel.

Town Clerk Update

Quick follow-up regarding a few things previously discussed.

Water Meter Troubleshooting Follow Up

Has extensive list of meters with Zero read. Is still following up on confirming if these homes are occupied. Also has reached out to J. Volk to confirm hourly rate if he would be used to troubleshoot meters. This will be an action item once those things have been verified.

SLFRF Update/Follow Up

Has been confirmed that there is $44,488.90 available in Covid monies, which is available to be used on projects where the work is completed before December 31, 2024. Has also distributed the Final Rule, or guidelines for approved projects, and although replacement of water meters is not specifically listed, Clerk feels confident that it could be an approved expense. L. Berenato asks how many water meters are reading zero, and the clerk estimates over 20, and half of the homes the clerk knows to be occupied. M. McDonald asks how much cost wise we are not

collecting due to the incorrect reads? Those homes receive the base rate each month, and typically most homes don't go over that anyways. The loss is in sewer, not water typically, because sewer gets charged from zero gallons, and due to the fact, we pay Georgetown for Wastewater Processing, the Town potentially operates at a loss if sewer is not properly metered and charged. Will appear as an action item for the next meeting. Will need to investigate this further as an opportunity to offer Financial Assistance to Property Owners that may need help replacing Meters. Clerk clarifies that most of the folks the folks with errored meters know that their meters are defective. The Clerk reached out to them last year. If the Meter is obviously dead and needs replacement, the Clerk explains the Ordinance and the responsibility of the Property Owner to replace this equipment. The possibility of financial assistance is only discussed at the prompting of the Property Owner. Additionally, a good number of meters are under snow currently, so they can't be worked on until the Spring anyway. Clerk will have enough information for the next meeting to have a constructive conversation at the next meeting and the Board will make a plan from there.

Grant Opportunities

In addition to the SLRF Covid money, the Clerk wanted to inform the board that as grant opportunities come through the clerk's email, she forwards them along to the Board for their review. Due to the vast amount that come through the email, the Clerk only brings the most pertinent to the Boards attention, otherwise it is for the Board to follow up on.

Cybersecurity Follow Up

Met with Mark Walker regarding the vulnerability identified by the Department of Homeland Security. It is associated with the Red Lion Software that controls the Water Treatment Plant. As WQCP is the vendor that manages that system, Mark recommended that I share the information with them, and let them address the issue. I did so, and J. Volk confirmed he had the appropriate folks working on the situation. There were additional IT concerns discussed with Mark, specifically the alternate Silver Plume website that is not managed by the Town. The domain license has expired on that website, which means it is no longer protected. There is concern that this opens potential liability for the Town regarding how that information is used. The clerk is unsure how Mark wanted to proceed with this and will get further information from him. Clerk does not fully understand the liability, but knows it is an issue that needs to be addressed. M. Gitlin requests this be an action item for the upcoming agenda. The clerk agrees that the IT concerns are a much-needed discussion for a future meeting. M. Gitlin brings up the fact that there is power going to the Mendota Mine, and now that the Town owns this property is also concerned about potential liability with someone getting hurt with the live power. L. Berenato asks why there is power going to the mine if the lights are still turned on? M. Gitlin states there is power going to the poll, but there is not power going to the facility. The meter is still turning though there is no power going to the property. The Board is questioning why the meter is turning? The Clerk will contact Xcel and find out what is going on up there.

Main Street Sidewalk Project Funding Update

Spoke with Margaret Bauer with the Co Dept of Public Health Water Quality Improvement Division and learned that the WQIF Grant can be used for the CDOT Grant Match. The Town committed that the $35,000 match would be coming out of the Towns General Fund. Clerk will have a conversation with Dannah with GMS regarding how the grants are set up. L. Berenato

states that he had similar conversations with the folks at GMS, so we should be all good moving forward with the project financially.

MuniCode Update

The proposal has been received and is ready for A. Regester's signature whenever she is available.

Bread Bar Update

Bread Bar is going to open ideally the beginning of May and has requested a sit down with the Clerk to discuss their reopening. This meeting is scheduled for April 8th.

STR Update/ Schedule Committee Meeting

STR Admin Janet Miller and Clerk have been reviewing STR Applications but have a few questions and suggestions regarding the STR Application Ordinance/Application/Review process. Clerk and Admin would like to have a STR Committee Meeting to discuss further so applications can be processed. M. Gitlin states that the bears have woken up in Durango, so he would like to see a provision in the Ordinance addressing Bears and Garbage, and Clerk reports the STR Admin agrees with this idea and is intending to request that Bear Resistant Dumpsters be required of STR operators.

Planning and Zoning Meeting 3/14/24 @ 6pm

Lastly, there is a planning and zoning board meeting this upcoming Thursday to review a fence permit application for 235 Main Street, Property Owner Barbara Tesky. Intending to install a fence one foot over the residential zoning requirements.

New Business / Action Items

Proposal to Trade Lot Trade of "Lot 6" (Parcel Located behind Dingers Park) for One Waived Water and Sewer Tap Fee AND One Water Meter. (Lloyd Culp)

Stormy provides a land map of parcel, as well as documentation of the last land trade deal he made with the Town, regarding a piece on Burleigh Street and a piece on Main Street. Stormy sold these to the Town for $10.00 so the town had room for water valves when the water line was put in. The Water Meter and Water and Sewer tap that Stormy is currently requesting will go on Lot 4. Sasha thought that historically the Town had traded land for land with Stormy, which was incorrect. In 2013 the Town traded a certificate for Water and Sewer taps to both the Owner of the Jack Pine Mine, and Stormy, because the Town needed access for the water line. L. Berenato confirms that Fabien had a Water and Sewer Tap, which the Town now owns again due to the acquisition of the Jack Pine Mine as part of the SPMP, and questions whether Stormy has an additional W/S Tap. Stormy clarifies that he gave his W/S tap to his sister when she built her house. L. Berenato reviews the property map provided by Stormy and states the parcel of land is significantly bigger than the Board had originally thought. Stormy does not want to pay property taxes on the parcel of land any longer, as it is just a financial loss to him. L. Berenato requests Stormy Culp to go to the County Assessor's office to get the legal bounds and description of the lot so L. Berenato can put a deed together. Stormy is aggregable to this. L. Berenato motions to trade lot 6 of the Burleigh Millsite placer for a Water and Sewer Tap to be placed on Lot 4 of the Burleigh Millsite Placer. Stormy Culp will Quit Claim Lot 6 to the Town of Silver Plume. M. McDonald seconds motion. Motion passes with all in favor. L. Berenato will draw up a deed and will draft either a Resolution or Ordinance. Historically the Town needed an Ordinance to Trade Land, so L. Berenato will review historical Ordinances. Ideally will have the paperwork done prior to the next meeting. Stormy would like to use the Water and Sewer Tap

later this year. Sam McCloskey arrived and inquired into an unpaid invoice for Vintage Rail Restoration. The clerk reported that the check was mailed, and requested Sam have the fella reach out to the Clerk directly to discuss next steps, as this was discussed during the last meeting as well. L. Berenato asks Sam if he has a final number for the work on the Caboose, which he states he does not. Sam will reach out to the Clerk to be put on the agenda most likely meeting after next.

Election Judges (C. Nihiser)

Judges need to be appointed by the 20th of March, next week. Clerk has confirmed three Judges thus far, Susan Ballard, Mark Walker, and Julie Smith. Resolution following to officially appoint them. Once Resolution is adopted Clerk will send out a packet to all judges. The board needs to determine compensation for the judges, which by statute needs to be no less than $5.00. Judges also receive Breakfast, Lunch, and Dinner in addition. The only requirement to be a judge is that you are registered to vote in the state of Colorado.

Resolution 2024-02, a Resolution to Appoint Election Judges

L. Berenato moves to adopt Resolution 2024-02, C. Frey seconds. No further discussion, motion passes with all in favor.

Town of Silver Plume Letter of Support to Renew Current CCFA IGA. (C. Frey)

C. Frey requests this be tabled until all members are in attendance, but essentially the CCFA will provide a form letter to the Town to be put on the Town's letterhead.

Camera Purchase for Cemetery (Cemetery Committee)

M. Gitlin reports that A. Regester stated she will have one camera ordered, but M. Gitlin would like to see two. A. Regester has the cost estimate. C. Frey asked if the Clerk had a cost estimate, which she does not, but she did confirm that the last camera order for three cameras that work with the system placed back in December was approximately $630.00. C. Frey is agreeable but needs to see an exact price. The clerk confirms that there is $500.00 in the cemetery budget. Tabled until cost estimate received.

Camera Installation SPMP (SPMP Committee)

Not Discussed.

Bus Stop Benches (C. Nihiser)

The clerk was contacted by Beth Luther with the County regarding the Roundabout stop in Silver Plume. The roundabout received some grant funding to add benches to a few locations, including the stop in front of the Green Solution in Silver Plume. County is wondering if there would be any procedures or protocol for installing these benches in Silver Plume, as they are tentatively seeking permission from the Town. Reaching out in preliminary steps to see what the process would be. Per the Land Use Code, the clerk thought if anything a Sign Permit as the Roundabout intends on advertising on the benches but isn't sure if this would even be applicable. This location is in CDOTS I-70 easement, and is on the property of the Green Solution, so it is not on the Town's property at all. The Board agrees that it is in CDOT I-70 ROW Easement. The town does not need to approve at all, the permission would need to come from the Green Solution or CDOT. The county has the Town's approval if needed, the Town does not intend to restrict this at all.

Updates:

Road and Bridge Committee

Meeting Scheduled for 3/18/24 @ 6pm

Public works position: a few folks have requested applications for the Public Works position. The clerk has not denied these applications and has them available when the R&B position has decided to review them.

Budget Committee

L. Berenato will review numbers budgeted for the Water Lease.

Personnel Management Committee

n/a

Cemetery Committee

The committee meets at 10:00am on Friday 3/15. Received cemetery documents from Judy, has not reviewed yet but plans to review with Mickey. A few various projects need to be discussed and planed for the Cemetery. Such as replacing the cistern that used to be in the parking lot, so folks don't have to haul their own water. Also find historical information on fences and investigate replacing the current fences and gates with historical replicas that are more functional for security. CCFA handles Clean up and have done an amazing job with Fire mitigation and clearing the roads within the Cemetery.

Mountain Park Committee

Need to schedule meeting, requested clerk send out mass email to schedule.

Adjournment

807pm, C. Frey motions for Adjournment. M. McDonald seconds. Motion passes with all in favor.